

WIFA Board and Committee Meetings

WIFA Policy #: I.6

Purpose:

To describe WIFA's Board of Directors positions on the board and committees.

Policy:

WIFA is governed by a Board of Directors comprised as described in A.R.S. § 49-1202. The Board meets every two months or 6 times each year. Meetings are typically held the third Wednesday every other month.

The Director of the Arizona Department of Environmental Quality serves as Chair of the board.

The Board of Directors, by an annual vote of its members at a board meeting prior to July 1, elects a Vice-Chair. Once elected, the Vice-Chair serves for a 12 month period beginning July 1. The Vice-Chair will serve on the Executive Committee and will assume the responsibilities of the Chair in the Chair's absence.

A majority (half plus one) of the board constitutes a quorum (A.R.S. § 1-216). (Ex: Board of 12 active members = a quorum of seven active members).

Before each board meeting, the Business Manager will report to the Executive Director on board member meeting attendance for the previous six Board meetings for consideration of inclusion in the Executive Director's Report to the Board. Based on the attendance report and recommendations from the Executive Committee, the Board may recommend to the Governor's Office that a Board member appointed by the governor be replaced due to an inability to attend Board meetings.

There are three committees within the board: 1) Executive, 2) Fiscal and 3) Project Finance. These committees are described in Procedure I.6.3.

Responsibility: Executive Director

Statutory Reference: A.R.S. Title 49, Chapter 8

Rule Reference: N/A

Original Issue Date: April 20, 2011

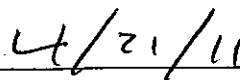
Previous Amendment Date(s): N/A

Most Recent Amendment Date: April 20, 2011 (*Replaces All Previous Versions*)

Approval:



Executive Director



Date